

CCF MiSACWIS Project

Final Project Conference Call, September 22, 2015

- If you haven't already printed or stored electronically historical details of your 206b/207s, please do so soon as these details will not be available in the new system
- The final date for submitting 206b/207 forms and to receive the chargeback payment in the normal time frame is 10/10/2015. This will not guarantee payment due to potential need for corrections, clarification of the submitted documents, but makes it more likely. If 206b/207s are not submitted by this date, reimbursement will not be issued until January.
- Security Training WBT and Test is available online at http://www.michigan.gov/dhs/0,4562,7-124-5455_72083---,00.html. This is **mandatory** for all CCF Users. If you have not yet taken this test, please do so now.
- The Help desk phone number is 855-659-6599. All MiSACWIS questions, including sign-on issues should be directed to this number. **Sign-On issues do not include new users who have not completed the Getting Started Guide or submitted a completed DHS-815. See below.**
- Please watch for Implementation information regarding the CCF and Juvenile Justice transition to MiSACWIS from JJOLT and the Budget application.
- In Mid-October a new security document for each organization (not State of Michigan offices) will be sent. It is imperative that this document be read, signed, and returned or MiSACWIS access may be suspended.
- Contact CCFMU for **policy questions only** at DHS-CCFMU@michigan.gov.
- This is the final CCF-MiSACWIS Project conference call. Future communications will be coordinated by Lisa Kinkema and Maggi Thomas. The conference calls under MiSACWIS (not the Project) will continue to be held on Tuesdays at 1:00. Maggi will send communications with the telephone number, etc.
- Attached to the agenda and again to the summary was a DHS-815 form and the MiSACWIS Getting Started Guide for CCF. **Each new, non-State user must complete a DHS-815. Please watch and follow the step-by-step instructions in the Getting Started Guide before submitting your DHS-815. Once you have received your User ID, write that on the DHS-815 form (under MiSACWIS User ID). Then submit the form to the email address at the top of the form. Please do NOT send these forms to the CCFMU.**
- The CCF-MiSACWIS Project is ending effective 9/26/2015. Questions related to the new system should be directed to the Helpdesk at 855-659-6599 including sign-on issues. Chris will not be available after Wednesday, 9/23/15 at 3:00 p.m.
- **Please make sure that travel vouchers for the MiSACWIS training are submitted as soon as possible due to fiscal year-end time issues. Vouchers should be completed and submitted as quickly as possible.**
- It has been a pleasure working with all of you. Thank you for your participation, patience, humor, and insights. We look forward to working with you on other projects in the future.

There will be a call on Tuesday, 10/6/2015 with Maggi and MiSACWIS.

Thank you!!! The CCF-MiSACWIS Project Team

